

**Minutes: Wholesale Suppliers Workgroup Conference Call**

10/27/11

Time Start: 2:00 pm

Time Stop: 2:45 pm

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| <u>Council Members, Alternates, and Interested Parties</u><br>CE Williams<br>Dean Minichillo<br>Donna Howe<br>Robert Stefani<br>Nora Mullarkey | <u>TWDB Staff</u><br>John Sutton<br>Vanessa Escobar<br>Linda McCall |
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The meeting was called to order at 2:00 pm and roll call was taken.

The meeting began with discussion on the workgroup’s process for coordinating efforts on development of Best Management Practices (BMPs). The workgroup determined that it would be best to work on a few BMPs at a time. The first Wholesale Supplier BMP that the workgroup is developing is:

*BMP 1: Establishing Requirements for Customer Water Conservation Plans and Drought Contingency Plans*

Staff from Lower Colorado River Authority (LCRA) had previously prepared an outline for the structure of BMP 1. During this conference call the workgroup discussed various specific components of drafting BMP 1. Some of the discussion touched on the following:

- Clarifying the title of BMP 1
- Applicability of BMP (Retail, Industrial, Agricultural, and all types of customers)
- Corresponding wholesaler’s and customer’s trigger points
- Additional requirements for BMPs
- Incorporating a customer input process
- Describing cost considerations; including direct and indirect costs
- Impacts on other aspects of the wholesaler’s management and planning efforts
- Incorporating some sub heading sections within the Implementation heading.

Staff from LCRA and Council support staff will develop a written draft of BMP 1 which will be posted and made available for a stakeholder review period.

The conference call adjourned at 2:45pm.