

Minutes: Commercial and Institutional Workgroup Meeting (Conference Call)

June 8, 2017

Time Start: 1:30 PM

Time Stop: 1:53 PM

Members	Alternates	Interested Parties	TWDB Staff
Bill Hoffman	Eddy Trevino	Mark Jordan Brandon Leister	Shae Luther John Sutton

1. Introductions/Roll Call

The meeting was called to order at 1:30 PM and roll call was taken.

2. Discussion of the draft document, “Commercial and Institutional BMPs – A Complete Guide”

Workgroup discussed edits and revisions

- Case studies, or annotated studies with links to full studies, should be included
- Chapter removed (financial incentives & technical assistance) and should be put back in

Other discussion topics

- potentially include links to useful tools (ex: ICI desktop auditing tools)
- more details on qualifying tax exemptions and Property Assessed Clean Energy (PACE) funding
- incorporating more information on alternative sources (ex: how to calculate condensate recovery)
- possibly use copywriter to make guide more understandable for a broader audience
- living document, so links should be easy to update

→ Workgroup will have comments on updates returned by June 16.

3. Adjourn

The call ended at 1:53 pm.