

Summary of Minutes

Water Conservation Advisory Council - Commercial and Institutional Workgroup Meeting

September 2, 2015

Time Start: 2:00 PM

Time Stop: 3:15 PM

Members	Alternates	Interested Parties	TWDB Staff
Bill Hoffman C.E. Williams	Ruthanne Haut	Dustan Compton Mark Jordan Brandon Leister Aubrey Spear Steve Stelzer Art Torres	Mindy Conyers Shae Luther John Sutton

Introductions/Roll Call

The meeting was called to order at 2:00 PM and roll call was taken.

Discussion on revising draft Best Management Practice: Commercial and Institutional BMPs – A Complete Guide

- Workgroup discussed Commercial & Institutional BMP Guide draft which incorporated *SECO (State Energy Conservation Office) Water Conservation Design Standards for State Buildings and Institutions of Higher Education Facilities*
- Primary discussion centered on the guide's Table of Contents
 - Two chapters could be added on Texas-specific information (statutes, requirements, etc.) and case studies (metrics, audits, etc.)
 - Case studies should include illustrations from various cities and contain examples of cost savings, recognizing that each end-user may have a different savings outcome.
 - Customers like to see Return on Investment (ROI), but should be in a manner that is easily understood (ex: cents per gallon).
 - Can be difficult to breakdown cost of water due to several factors, including frequently changing rates.
- Other discussion topics
 - potentially include details from California Department of Water Resources' *Commercial, Industrial, and Institutional Task Forces Water Use Best Management Practices Report to the Legislature, Volume II*.
 - how to get the completed guide distributed to cities and commercial and institutional end users (maybe via newsletter)
 - Bill working to update introductory section with more current data
 - water rate costs
 - auxiliary water (onsite) at the state level
 - guidance on using the San Antonio Water System calculator

- Study by a San Antonio university on air conditioning condensate should be included in list of references
- Struggles with Commercial and Institutional rebates
- TWDB staff to receive and distribute audit examples, benchmarking studies, etc.
- The next conference call for the Commercial and Institutional Workgroup will be sometime in mid-October.

Adjourn

The call ended at 3:15 pm.